


D0Race: Communication & Documentation

- Ursula Bassler - Recommendations of the Video Task Force (10')
- Vivan O'Dell - VRVS: install it, use it, enjoy it! (15')
- Sharon Hagopian - The Mechanics of Meetings (10')
- Mark Sosebe -  Academic Meeting Organisation (10')
- Heidi Schellman - Meeting-Mechanics at CERN (10')

Video Task Force

- goal:
 - understand current problems with videoconferencing at D0
 - survey of different systems (ISDN, IP, VRVS)
 - recommendations for improvement of videoconferencing at D0
- initiated end of November, finale report End of January: <http://www2.physics.umd.edu/~eno/junk/>
- members: Ursula Bassler, **Sarah Eno**, Ron Lipton, Tom Marshall, Gordon Watts

Recommendations

- Meeting habits:

- Post transparencies on the web prior to the meeting!!!!


⇒ Achieving system for agendas/transparencies

- General “Welcome” at the beginning of the meeting to identify who is connected
- Proper use of microphones: use headsets when available, don’t put mikes close to Fans,
- Font-size 22-24
- Fixed focus camera setting, use of laser pointers

→ • Off-side camera control? (personal question)


Recommendations

•Technical Aspects:

- 
- Test setup for simultaneous transmission of ISDN and VRVS (IP-based) in the 9th circle
 - rooms should all be equipped with laptop projectors and document cameras (f.ex. Toshiba for \$4400)
 - replace obsolete equipment in the FarSide
 - buy only “quiet” transparencies projectors
 - headsets for speakers (or at least lapel mikes)
 - multiple mikes for the 9th circle
 - 3 scanners at D0 (for people handwriting transparencies)


Recommendations

•Rooms:

- 
- remove AC from the windows in the FarSide and 9th circle
 - stiffen floor under the transparency table
 - clean-up the room (cable routing, tables)
 - separate lighting in the screen area
 - extend Dog-house in Tata-Area

Recommendations

•Man-power:

- 
- FNAL-technician assigned to be responsible for the video equipment
 - Short “training course” for convenors
 - permanent committee to survey video quality at D0 and developments in the technical field
 - know how to contact Sheila Cisko and Tom Marshall in case of problems

New D0-Meeting overview

- provided by Florida State
- “crude” way to link web-pages possible
- better: interface with Mike Sosebee’s meeting scheduler

PPD D0 Schedule - Microsoft Internet Explorer

Address: http://www.hep.fsu.edu/~hagopian/PPD_D0/schedule/d020228.frame.html

PPD D0 Schedule for Thursday, February 28, 2002

The 9th Circle		The Far Side		The Doghouse		Salle Des Heros	
9:00-	D0 Race - Jae Yu yu@fnal.gov	9:00-	B-physics - Rich Jesik	9:00-	Dutch D0 Group - Frank Filthaut	10:30-	Online Database and Download - Taka Yasuda
10:30-	New Phenomena - Laurent Duflet/Greg Landsberg	10:30-	Top Physics - Ela Barberis/Cecilia Gerber	10:00-	Freshower Detector/Software - Abid Patwa	12:00-	
12:30-	tau ID - Yuri Gerstein	12:30-	B-ID - Alice Bean	11:30-	Online Examine/Monitoring - Pushpa Bhat bhat@fnal.gov	1:00-	Muon Calibration - Darien Wood darien@fnal.gov
2:00-	D0 Trigger Commissioning - Levan Babukhadia - x3105	2:00-	MuonID - Daria Zieminska daria@indiana.edu	12:30-	B Physics - CP Violation - Christos Leonidopoulos christos@fnal.gov	2:00-	Luminosity - John Hauptman hauptman@iastate.edu
3:30-	Trigger - Jerry Blazey	3:30-	Global Tracking - Herb Greenlee	1:30-	Data Streaming - Greg Landsberg	3:00-	
				3:00-	Vertex ID - Su Yong Choi	5:00-	FPD - Sergio Novaes
						6:00-	

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very nice short-term improvement!

CERN Document Server

•provides archiving system, meeting scheduler and search facilities

for more information see <http://cds.cern.ch/>

CERN Document Server

LHCb Home Page

<http://lhcweb.cern.ch/lhcweb>



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Meetings of the week

Tools	Collaboration	Subsystems	Physics	Documentation
<ul style="list-style-type: none"> Help Mailbox Links Meetings News (summary articles only) Search Submit photos 	<ul style="list-style-type: none"> Secretariat Institutes and members LHCb who's who (ps) Organization* Collaboration Board* Constitution* Jobs Reports on Progress Performance Fun after work 	<ul style="list-style-type: none"> Background and Beam ring LHCb-light working group Calorimeters Computing Detector geometry Electronics Experimental Area Gas Infrastructure Magnet Muon RICH Test Beam Triggers Trigger Vertex Locator 	<ul style="list-style-type: none"> Particle-ID Physics Bi-physics references LHC workshop Generation Physics at WGS Prospects production 	<ul style="list-style-type: none"> Engineering Drawings Engineering Documents in EDMS Photos

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example:

implementation by the
LHCb Collaboration

<http://lhcb.web.cern.ch/lhcb/>

<http://lhcweb.cern.ch/AGC/cernweb/Agenda.php?date=0402>

[CERN Document Server](#) [LHCb Agenda v1.0.31](#) [Change View](#) [Monthly](#) [Go To](#) Style: Standard Meeting (week) (calendar) Full display: all days [Help](#)

Computing

Starts on: 19 September 2001 at 15:00
 Location: Itasca
 Chair: [John Harvey](#)

19 September 2001 15:00	Introduction and News	John Harvey
16:30	Status reports from sub-detector software groups (Marco Calvi)	Marco Calvi
17:30	Coffee Break	Paul Colrain

Introduction and News 19 September 2001 Chair: [John Harvey](#)

Status reports from sub-detector software groups 19 September 2001 Chair: [Marco Calvi](#)

19 September 2001

15:20	Calorimeters (20') (@lhcbagenda) Summary of Rio meeting on 18th September, and status	Vanya Belyaev
15:40	VELO (20') (@lhcbagenda) Summary of Liverpool meeting on 5,6 July, and status	Chris Parkes
16:00	RICH (20') (@lhcbagenda)	Chris Jones
16:20	Triggers (20') (@lhcbagenda)	Olivier Calot
16:40	MUON (20') (@lhcbagenda) Summary of Rome (10th September) and Rio (19th September) meetings, and status	Paul Colrain
17:00	Coffee Break	

DAQ Issues 19 September 2001 Chair: [Paul Colrain](#)

special
goody: automatic
translation of
various formats
(ppt->pdf->ps)!!!!

1 of 1

3/12/2002 10:48 AM

Tasks

Videoconferencing: VRVS

- ⇒ install test facility to use VRVS in parallel with ISDN
- ⇒ possible to use VRVS only with the polycom systems:
 - IP-addresses of the 9th circle: 131.225.224.118
 - the doghouse 131.225.224.154
- ⇒ advertise information on Setup and how to use VRVS
- ⇒ get feed-back and put together recommendations on hardware for individual users (cameras, headsets, mikes...)
- ⇒ **has someone a good working setup for LINUX?**

Documentation:

- ⇒ implement Mike Sosebee's document loader
- ⇒ **possiblity to get CERN documenting system?**